

# **Maypole Ltd – Environmental Policy**



Protection of the environment in which we live and operate is part of Maypole Ltd.'s values and principles. We consider it to be sound business practice.

Care for the environment is one of our key responsibilities, and an important part of the way we do business.

In this policy statement we will commit to:

- Compliance with all relevant environmental legislation, regulations, and approved codes of practice
- Protecting the environment by striving to prevent and minimize our contribution to land, air, and water pollution
- Seeking to keep waste to a minimum and maximizing the efficient use of materials and resources
- Managing and disposing of our waste in a safe & responsible manner
- Provide training to our staff to ensure we all work in accordance with this policy
- Developing our management processes to ensure that environmental factors are considered during the planning and implementation of all areas of our business
- Monitoring, and continuously trying to reduce our environmental footprint
- Seeking to leverage our environmental impact by working with, and encouraging our supply chain to improve their own environmental performance

The board of directors at Maypole Ltd endorse this policy statement and is fully committed to its implementation.

### **Our Environmental Action Plan**

The Management Team at Maypole Ltd will take responsibility for our Environment Action Plan as follows.

- Identifying the areas of impact
- Establishing and implementing plans to reduce this impact
- Monitoring the efficacy of these plans

The Board of Directors will support the management team in fulfilling their responsibilities and in turn will:

- Communicate environmental initiatives to all staff within the company
- Ensure the delivery of the agreed initiatives within the company
- Engage with all members of staff and respond to any queries and environmental suggestions raised

Maypole Ltd has identified four principal areas in which we have a firm direction to reduce our environmental impact, and where we can implement initiatives to manage and reduce these impacts to help save the environment.

Collectively these four main target areas, along with our approach, will reduce waste and help reduce our environmental impact.

### Paper Use

- 1. Maximize the use of available technologies to remove the use paper where possible
- 2. Encourage all staff members, through regular communication, to be mindful in the usage of paper within the company
- 3. Encourage our customers and suppliers to engage with us by using electronic means where possible

#### **Energy Use**

- 1. Make energy efficiency a key factor in the selection of any new office or warehouse lighting requirements
- 2. Replace any old office or warehouse lighting with new energy efficient products
- 3. Invest in the available energy saving technologies within all existing premises
- 4. Reduce working hours, therefore shortening the working day, and shutting down the building to reduce our carbon footprint
- 5. Improve thermostatic controls on the building heating system, reducing energy usage
- 6. Keep doors and windows closed in the winter, where possible
- 7. Insulate the building to reduce heat loss
- 8. Turn any portable electric equipment off during the night, and when not in use throughout the day
- 9. Turn off internal lights and use natural light, where possible

#### **Waste Management**

- 1. Ensure that all paper waste is recycled inhouse, where possible
- 2. Ensure that all waste cardboard in the warehouse is re-used as shredding, or recycled by Suez waste management
- 3. Ensure the management group engage with waste management companies to deal with the companies waste responsibly

#### **Procurement**

- 1. Include as a key factor any relevant environmental accreditations within our procurement processes
- 2. Give preference to suppliers who meet specific environmental standards, subject to other key factors being met
- 3. Engage with all our suppliers to reduce the impact of any goods purchased that may impact of the environment
- 4. Consider product packaging when adding new products into our range, and to review existing lines

### **Manufacturing**

1. Develop our environment management system and processes to improve our environment performance during our manufacturing process

This Policy applies to all areas of our business, our employees, and contractors who work within them. Where Maypole Ltd does not have operating control, we encourage our partners to demonstrate the commitments reflected in this Policy.

# PROTECTING OUR PLANET STARTS WITH YOU







When you further your own education, you can help others understand the importance and value of our natural resources



Volunteer for cleanups in your community. You can get involved in protecting your watershed too!



Cut down on what you throw away. Follow the three "R's" to conserve natural resources and landfill space.

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The less water vou use, the less runoff and wastewater that eventually end up in the ocean.

#### choose sustainable



Learn how to make smart seafood choices at www.FishWatch.gov.





A TREE



Buy less plastic and bring a reusable shopping bag.



Don't send chemicals into our waterways.

Choose nontoxic chemicals in the home and office.



Energy efficient light bulbs reduce greenhouse gas emissions. Also flip the light switch off when you leave the room!



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